

**Renewal of Certificate of Airworthiness**

1. It is the responsibility of the Owner/Operator to ensure continuous Validity of Certificates of Air worthiness and renewal action *is* taken sufficiently in advance.
2. Operators and Private Owners, therefore, are advised that action for renewal of Certificates of Airworthiness should be initiated at least **fourteen days** before the date of expiry, and the Director of Air worthiness given adequate prior notification of the renewal proposals. The requirements for renewal of C of A are authorized in ANR Part III.
3. The process of Certificate of Air worthiness renewal can be simplified and expedited if the following conditions are observed: -

a) **Log Books :-**

All log books should be brought up-to-date and columns should be totaled and ruled off at the C of A renewal date. Log book entries pertaining to all work carried out should be properly certified and affixed in the appropriate log book.

It is realised that completed log book entries for the check being undertaken at the time of C of A. renewal may not be available fourteen days before C of A expiry. This should not delay submission for the log books, the final log book certificates being submitted as soon as possible before the C of A. Renewal.

b) **Mandatory Inspection/Modifications (Including CAA. Airworthiness Notices)**

A complete list of mandatory inspections and modifications should be certified by a licensed engineer and submitted with the renewal paper work. CAA Airworthiness Notice No. 7 gives further information regarding Mandatory Modifications and Inspections. In certain circumstances it may be acceptable to submit an update of the previous list.

c) **Flight Test Schedule: -**

A flight test schedule correctly completed should accompany the renewal paperwork. The Flight Test must have been conducted by a pilot who is acceptable to the CAA. Flight Operations Directorate for the purpose.

d) **Weight Schedule** - (see also Notice.15)

A current weight and centre of gravity schedule prepared in accordance with Sudan Civil Air worthiness Requirements should be certified by an authorized person. The aircraft copy should be submitted with the maintenance records.



e) **Survey** :-

Advance advice should be given to enable a survey to be made of the aircraft This advice should include the location of the aircraft and the date on which a survey may be made.

f) **Flight Manual**: -

The aircraft flight manual identified in the Certificate of Airworthiness with the aircraft registration letters and serial number shall be submitted with the maintenance records.

g) **Compass Systems** :-

All compass installations shall be checked and swung and the necessary compensation carried out and certified by appropriately licensed aircraft maintenance engineers, except where the aircraft records show that the compass system has been swung in compliance with the appropriate maintenance schedules.

4. Failure to allow for the procedures associated with a renewal can well result in an expired period. Certificates of Air worthiness can only be endorsed from the date of compliance with all of the conditions required for renewal and cannot be back-dated. It is the responsibility of the Owner and/or Operator (together with the Commander of the Aircraft) to ensure that the C. of A. is valid before the commencement of a flight.
5. **CANCELLATION:- This notice cancels all previous issues of Notice No. 11 which should be destroyed.**


For/ Director General
Civil Aviation Authority